

Administration Budget Schedule of Values San Juan Multimodal Transportation System

Revision Date: April 15, 2014



COMMONWEALTH OF
PUERTO RICO
Puerto Rico Infrastructure
Financing Authority

Item	Description	Budget
VI	Ponce de León Avenue	129,060.00
IV.1	Finances Administration Services	67,200.00
IV.2	Engineering Administration Services	32,400.00
IV.3	Legal Services	12,000.00
IV.4	Safety Services	11,520.00
IV.5	Procurement Services	5,940.00
VII	San Agustín Street and Cross Streets	119,200.00
V.1	Finances Administration Services	61,600.00
V.2	Engineering Administration Services	29,700.00
V.3	Legal Services	11,400.00
V.4	Safety Services	10,560.00
V.5	Procurement Services	5,940.00
VIII	Central Park Connector	119,200.00
VI.1	Finances Administration Services	61,600.00
VI.2	Engineering Administration Services	29,700.00
VI.3	Legal Services	11,400.00
VI.4	Safety Services	10,560.00
VI.5	Procurement Services	5,940.00
IX	Calaf Street Connector	99,480.00
VII.1	Finances Administration Services	50,400.00
VII.2	Engineering Administration Services	24,300.00
VII.3	Legal Services	10,200.00
VII.4	Safety Services	8,640.00
VII.5	Procurement Services	5,940.00

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Item	Description	Budget
-	Total Administration Budget	466,940.00
1	Finances Administration Services	240,800.00
2	Engineering Administration Services	116,100.00
3	Legal Services	45,000.00
4	Safety Services	41,280.00
5	Procurement Services	23,760.00

Notes:

(1) The **Finance Administration** Team shall be responsible for the compliance and auditing of all development related invoices received for the Program. The team will also have the responsibility of processing invoices for payment in a timely manner.

(2) For **Engineering Administration** Services PRIFA expects to have a representative of the Agency's Engineering Department dedicating 30 hours monthly to each of the project phases. This resource will have the responsibility of representing PRIFA in all project meetings and, in coordination with the management firm, handle all administrative project tasks related to engineering.

(3) **Legal Services** budget was calculated in two stages. First, at the procurement stage of each project a Law Professional, an Insurance Specialist and an Administrative Assistant were assumed to dedicate 40, 20 and 40 hours respectively to the project for a period of two (2) months (See Contemplated Services Fee Schedule Table). The concentrated effort for this stage is due to the contracting and legal tasks required during this stage. On the other hand, for the duration of projects' construction period the monthly hours were reduced to four (4) for the Law Professional, the Insurance Specialist and the Administrative Assistant (See Contemplated Services Fee Schedule Table). During this period their tasks are assumed to concentrate on the revision, transmittal and archive of Change Orders and Contract Amendments as well as the possible renovation of the Owner's Controlled Insurance Program.

(4) A **Safety Inspector** is expected to visit each of the projects once a week for the duration of the project to supervise safety measures implemented by contractors. Each visit and the preparation of its corresponding report was assumed to have a combined duration of four (4) hours for a total of 16 hours monthly allocated to each project for the duration of their construction period.

(5) All **Procurement Services** were assumed to have two (2) months duration. During this period the procurement team is expected to prepare, revised and publish all bid documents; manage the procurement process and handle the notifications of award at the end of the process among other tasks.